



ODISHA TRIBAL EMPOWERMENT & LIVELIHOODS PROGRAMME  
INTEGRATED TRIBAL DEVELOPMENT AGENCY, KARANJIA  
ST & SC Development Department, Govt. of Odisha  
Ph. (06796) 220909, E-Mail – itda.kja@nic.in

**WALK- IN-INTERVIEW**

Eligible candidates with desired qualification and experience are invited to attend the Walk-in-Interview with CV & all original certificates along with a set of Xerox copy at 10.00am on dtd. **16.10.2015** in OTELP office, Golei Square, Karanjia for the following posts for OTELP Plus programme implemented in Suliapada block of Mayurbhanj district on purely contractual basis or till another FNGO is engaged.

Sl. No.	Name of the Post- Expert	Vacancy	Remuneration	Qualification
1	Social & Micro Enterprises	1	Rs. 20000/- per month	Post Graduate in Sociology/ Rural Development/ Rural Management/ Anthropology/ MSW/ MBA(Specialization in marketing) or equivalent qualification with one year experience in watershed
2	Livelihoods	1	Rs. 20000/- per month	Graduate in Agriculture/ Horticulture/ Forestry/ B.V.Sc./ B.F.Sc Or Graduation with Botany/ Zoology as one of the subject with no experience Or Post Graduate in Rural Development/ Rural Management having 1 year experience in Soil Conservation/ Watershed.
3	Land and Water Conservation Engineering	1	Rs. 20000/- per month	Graduate in Agriculture Engineering/ Civil Engineering. Candidates with an additional qualification in post graduation in soil and water conservation engineering will be given preference. Or Graduate in Engineering in any discipline Or Diploma holder in Civil with minimum one year relevant experience in watershed/ Rural development related programme in promoting farm, off farm and nonfarm based livelihoods interventions. Candidates with experience in similar external aided projects will be given preference.
4	Data & Account Management	1	Rs. 15000/- per month	Graduation in Commerce with Tally Certificate/ BBA(Finance)/ MBA(Finance) without experience

By the order of DM cum Collector, Mayurbhanj,  
Chairperson, DPMC, OTELP Plus, Karanjia

  
Project Administrator  
ITDA Karanjia

### General Conditions

- a. During the tenure of engagement he/she shall abide by the rules and regulations of OTELP in force.
- b. During the period of his/her engagement in the programme, he/she will be required to work and attend to duties as may be assigned by the PA, ITDA, Karanjia/ PD, OTELP.
- c. This engagement does not confer any right to a regular appointment at any time as Expert in the programme or any other State Govt. Organizations; the engagement is purely temporary and contractual in nature and shall not invite any legal recourse now or in the future.
- d. He/she shall be entitled to a maximum of 15 days of leave during the period of his/her contract, with prior approval of the P.A.ITDA, Karanjia. He/she shall be eligible to avail 1 day for every one month of service rendered by him/her. Further one day leave shall be credited to his/her leave account during completion of every 4 months service. Any unauthorized absence shall attract proportionate deduction from the consolidated monthly remuneration.
- e. That in the event of any unauthorized absence beyond a period of 15 days during the contract period or any other misconduct would mean improper or unprofessional behavior, bad management, misbehaviours etc. Whether an act is misconduct or not would be constructed by the SMSs and by PA, ITDA at their discretion.
- f. He/ she will be paid monthly remuneration as per OTELP norms during period of his/her engagement.
- g. He/ she shall undertake a minimum of 20 days tour within the programme area in a month, as assigned to him/her by OTELP Plus, ITDA, Karanjia. For each tour conducted he/ she shall submit a 'Back to Office' report (Tour Report) to the PA, ITDA every fortnightly. This report would also serve the purpose of tour diary.
- h. He/ she shall be held personally responsible for any loss sustained by the programme though fraud or negligence on his/ her part and the loss will be realised from him/ her.
- i. PA, ITDA/ PD, OTELP shall not be liable for any compensation towards sickness and injury during the period of the contract.
- j. This contractual engagement can be terminated prematurely by the P.A.ITDA or by him/ her after giving at least 30 days prior notice or by paying compensation equivalent to one month consolidated remuneration by either of the parties.
- k. Upon termination of this Agreement, he/ she shall be liable to handover all the assets and records of the project his/ her possession to OTELP Plus, ITDA, Karanjia or any officer authorized by him.
- l. All communications pertaining to this contract shall be made to the ~~PA, ITDA~~.
- m. He/ she shall not take up any assignment with any other agency/ organization/ other than OTELP during the period of this contract with OTELP Plus, ITDA, Karanjia.
- n. He/ she shall submit monthly action plan and monthly work done reports to the OTELP Plus.
- o. He/ she shall submit quarterly action plan and quarterly progress reports on his performance and activities to the P. A, ITDA. These reports would also be utilized by PA, ITDA for evaluation of his/ her performance.
- p. He/ she shall not indulge/ associate in any association/ union, or involve in any litigations that would hamper the work progress of the organization.
- q. In case of any doubt/ dispute in regard to implementation of any of the above clauses, the decision of the Collector cum Chairperson, DPMC shall be final.