



ORISSA TRIBAL EMPOWERMENT & LIVELIHOODS PROGRAMME
(S.T. & S.C. Development Department)
INTEGRATED TRIBAL DEVELOPMENT AGENCY-GUNUPUR

PHONE: 06857-250934
Email ID:itda.gunpur@gmail.com

Letter no.889

Date: 11/8/14

ADVERTISEMENT FOR THE POST OF EXPERTS FOR CHANDRAPUR BLOCK OF OTELP, ITDA, GUNUPUR

Applications are invited from the intending candidates for filling up of following posts for Chandrapur block of OTELP under ITDA, Gunupur. Applicants are advised to go through all parameters of this notice and satisfy themselves about their suitability on age limit, essential qualification and experience.

Sl no.	Name of the Expert	Vacancy no. and nature	Qualification & Experience	Honorarium to The Experts	Age limit as on
01	Expert, Social Science & Micro Enterprise	01 no. (Contractual)	Post graduate in Sociology/Rural Development/Rural Management/Anthropology/MSW/MBA (Specialization in Marketing)/or equivalent qualifications. Experience; Minimum one year relevant experience in watershed rural development related programme	Rs 20,000/- per month	21-45 years
02	Expert, Livelihoods	01 no. (Contractual)	Graduation with Botany/Zoology as one of the subject with two years experience or Post Graduate in Rural Development/Bachelor in Veterinary Science/Bachelor in Fishery Science, having 1 year experience in Soil Conservation/Watershed	Rs 20,000/- per month	21-45 years
03	Expert, Land & Water Conservation Engineering	01 no. (Contractual)	Post Graduate in Agriculture Engineering with Specialization in Soil & Water Conservation/Degree in Agriculture engineering/Degree in Civil Engineering/Diploma in Civil Engineering. Experience: Minimum one year relevant experience in watershed/rural development related programme	Rs 20,000/- per month	21-45 years
04	Expert, Data & Account management	01 no. (Contractual)	Graduation in commerce with Tally Certificate/BBA (Finance) without experience.	Rs 15000/- per month	21-45 years

The applicants are required to apply in the prescribed format along with all attachments like educational qualification & relevant experience (as above) certificates, residential certificate, employment exchange registration card, computer literacy certificate (if any) 2 nos. of colored photo (photos with red eye, sun glasses, capes are not allowed) duly attested by a gazetted officer and 2 nos. of self addressed envelope duly stamped of Rs 30/- only on each envelope. The application should be super scribed as “**application for the post of**” and should reach to the **O/O the PROJECT ADMINISTRATOR, ITDA, OTELP, Gunupur, District: Rayagada, Odisha, Pin: 765022 on or before 28/8/2014 till 5.00 P.M.** in speed/registered post only. Any other mode of receiving applications will not be entertained. Any discrepancies found in submitting the above documents, qualification and experience the application may summarily rejected. The applicants are required to apply for the post well before the last date. The authority is not responsible for any postal delay. **For downloading format of application and other details regarding the posts please visit the district portal of Rayagada, Odisha & www.otelp.org/gunupur/.** The authority reserves the right to cancel the advertisement at any point of time without assigning any reason thereof. Any other disputes regarding the appointment the Collector, Rayagada’s decision will be final.

Sd/-
Project Administrator,
OTELP, ITDA, Gunupur.

APPLICATION FORM

Position Applied for:		Paste recent Passport size photographs here.
Date of Application:		

1. Personal Details:

Name of the Candidate(Ms, Miss, Mrs, Mr)	First Name	Surname
Address	Permanent	Present
Mobile No.		
Telephone Residence:		
Telephone Office:		
E-Mail Address:		
Date of Birth:		
Category(ST/SC/OBC/General)		
Sex: (Male/Female)		

2. Educational Qualification:(10th Standrad onwards)

Qualification	Institution	Subjects	Year of completion	Division/ Grade

3. Other Trainings/Qualifications including relevant short training courses

Course	Duration	Institution	Details

4. Computer Literacy:

(Mention all software known/used)

5. Employment / Experiečne Records:

Name & Address of the Employer	Designation	Period	Experience in Year & Month	Brief Description of duties	Salary Drawn

6. Language Proficiency(Please Tick in the appropriate box)

Language	Ability to Converse			Ability to read			Ability to Write		
	Poor	Fair	good	Poor	Fair	good	Poor	Fair	good
English									
Hindi									
Oriya									
Other (Please specify)									

7. Reference (Two person with whom you are professionally reported)

Reference -I	Reference -II

Declaration:

I hereby declare that all statements made in the application are true , complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect at any point of time, my candidature/ appointment may be cancelled/ terminated without any notice.

Date:**Place:****Signature of the Applicant.**